

SPINSO[®]



Basic edition

TimeTracker

Manage timesheet & approvals



Installation Guide (Trial Edition)

Step by step guide for download and installation

1 INDEX

Installation Guide

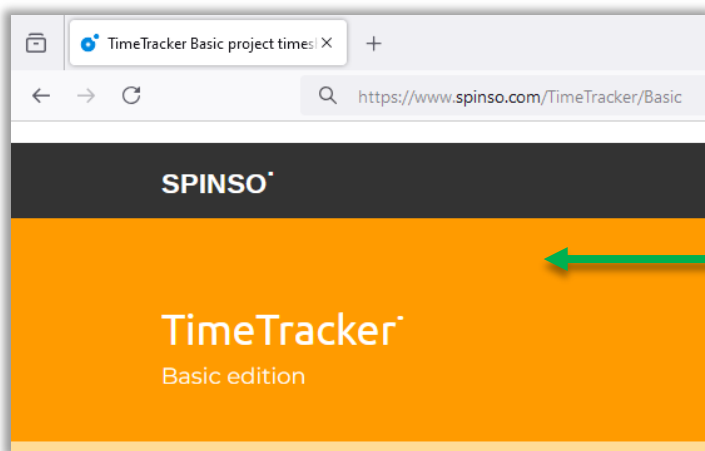
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2

DOWNLOAD

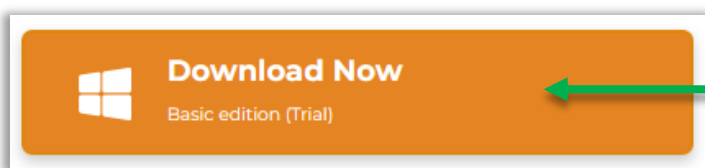
Prerequisite

- Operating system Windows 11, 10, 8, 7 or Windows Xp.
- Microsoft Dot Net Framework 2.0 (Free Runtime)



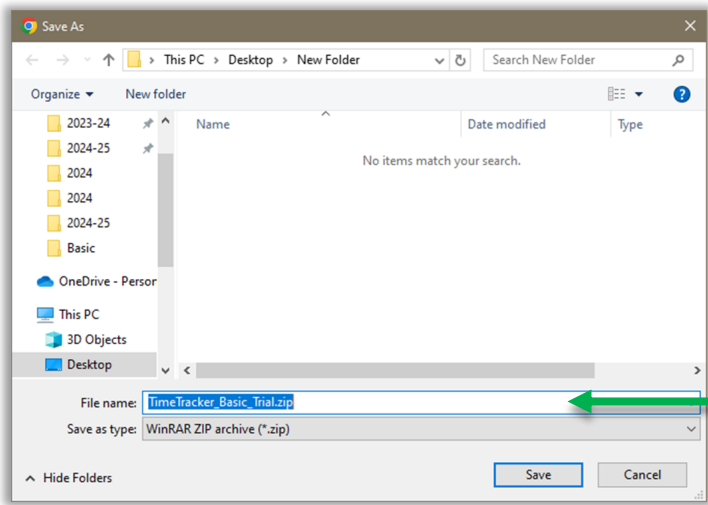
1

Go to our website:
<https://www.spinso.com/TimeTracker/Basic>



2

Scroll down to see the download button.
Click on "**Download now**"



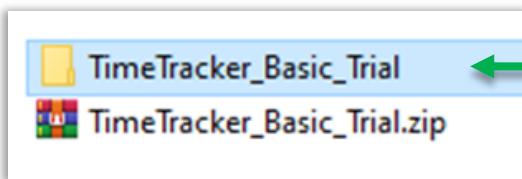
3

Create a New Folder in your PC then **save** the zip file.



4

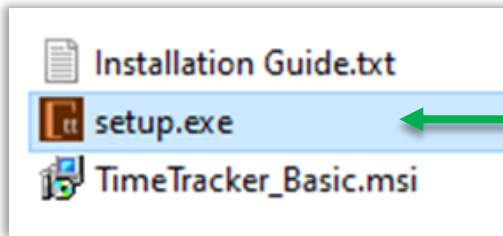
Right Click on the Zip file then **Extract**.



5

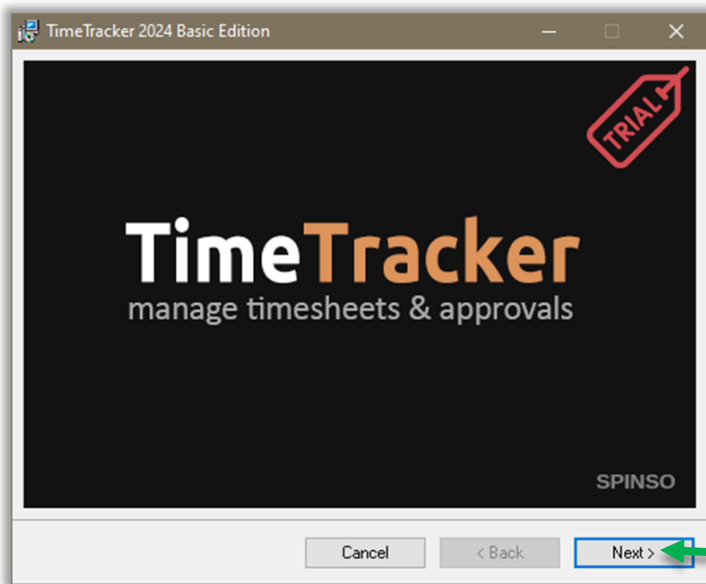
Open the extracted folder **TimeTracker_Basic_Trial**
You will see three files.

3 INSTALL



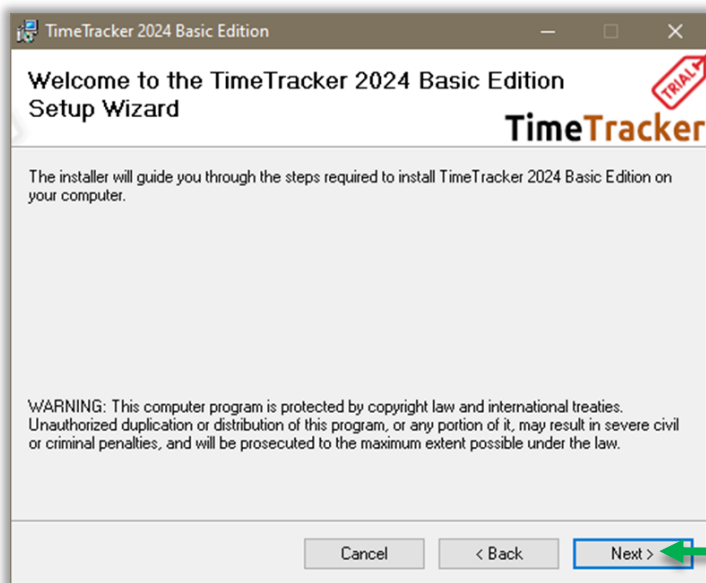
1

Run **Setup.exe** to install



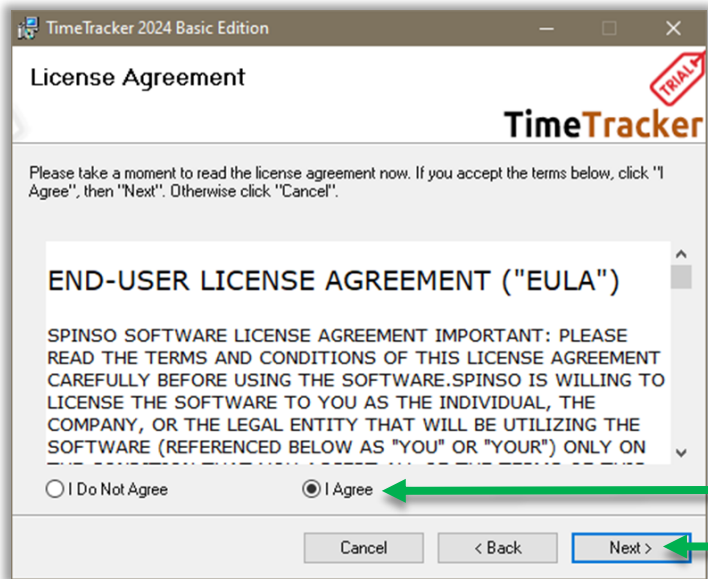
2

Click on **Next**.

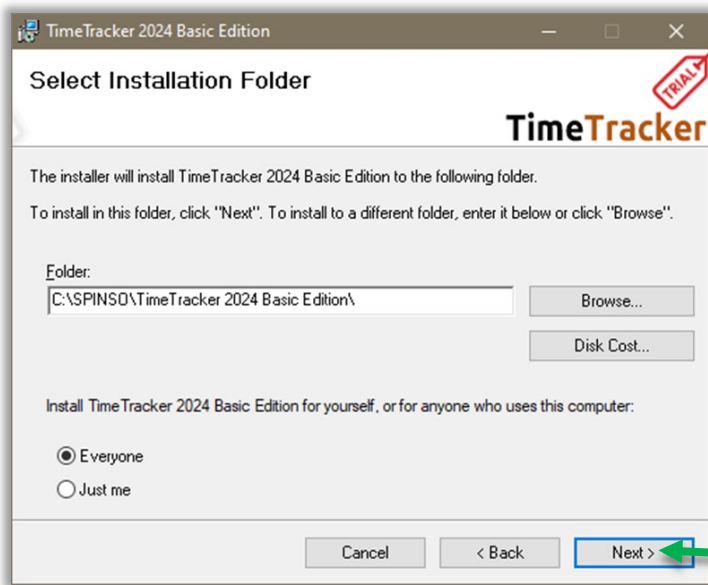


3

Click on **Next**.

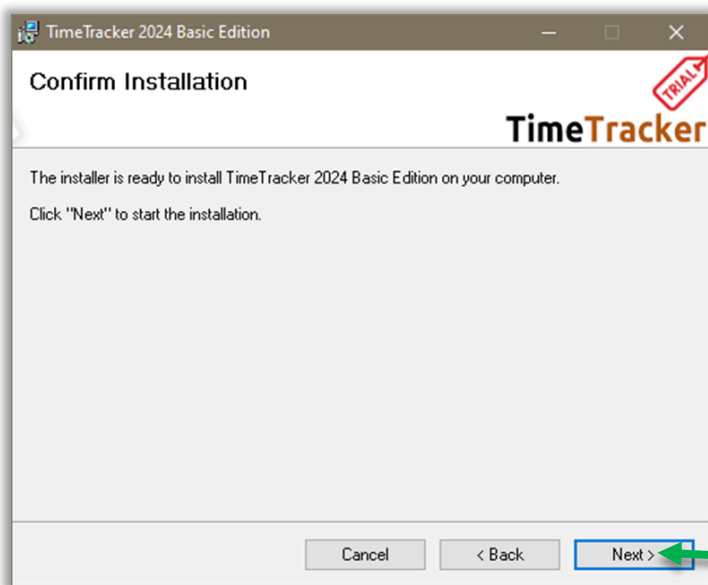


Select **I Agree**
Click on **Next**

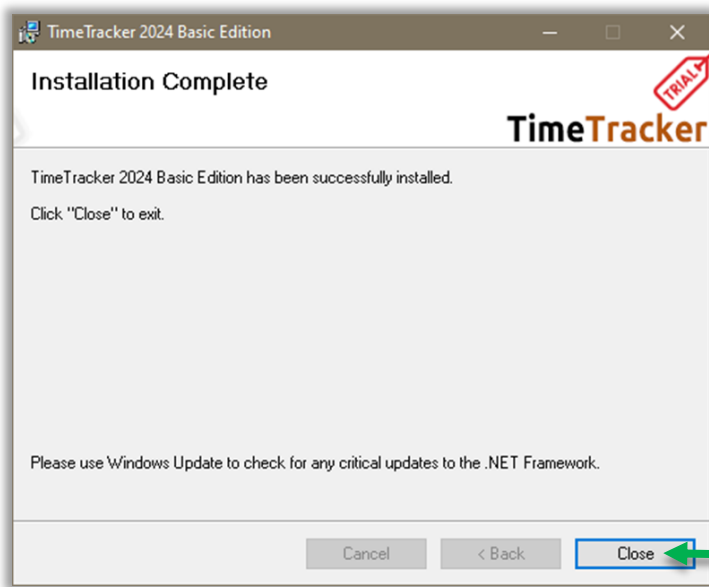


If you wish to change the installation path,
Click on **\"Browse\"** and select the path.
We would recommend default path.

Click on **Next**.



Click on **Next**.

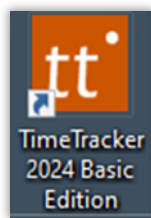


7

Click on **Close**.

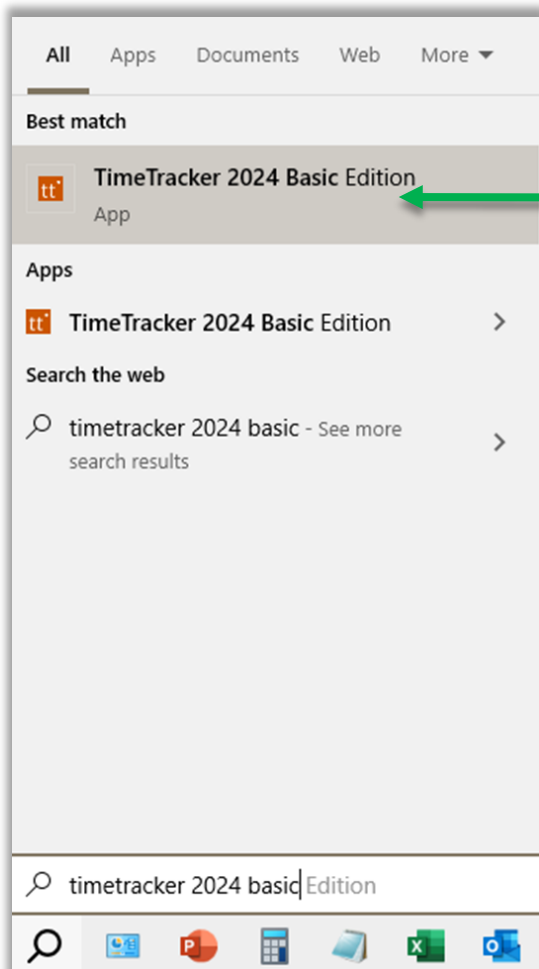
Installation is completed

4 LOGIN



Double Click on **TimeTracker** icon, on your desktop.

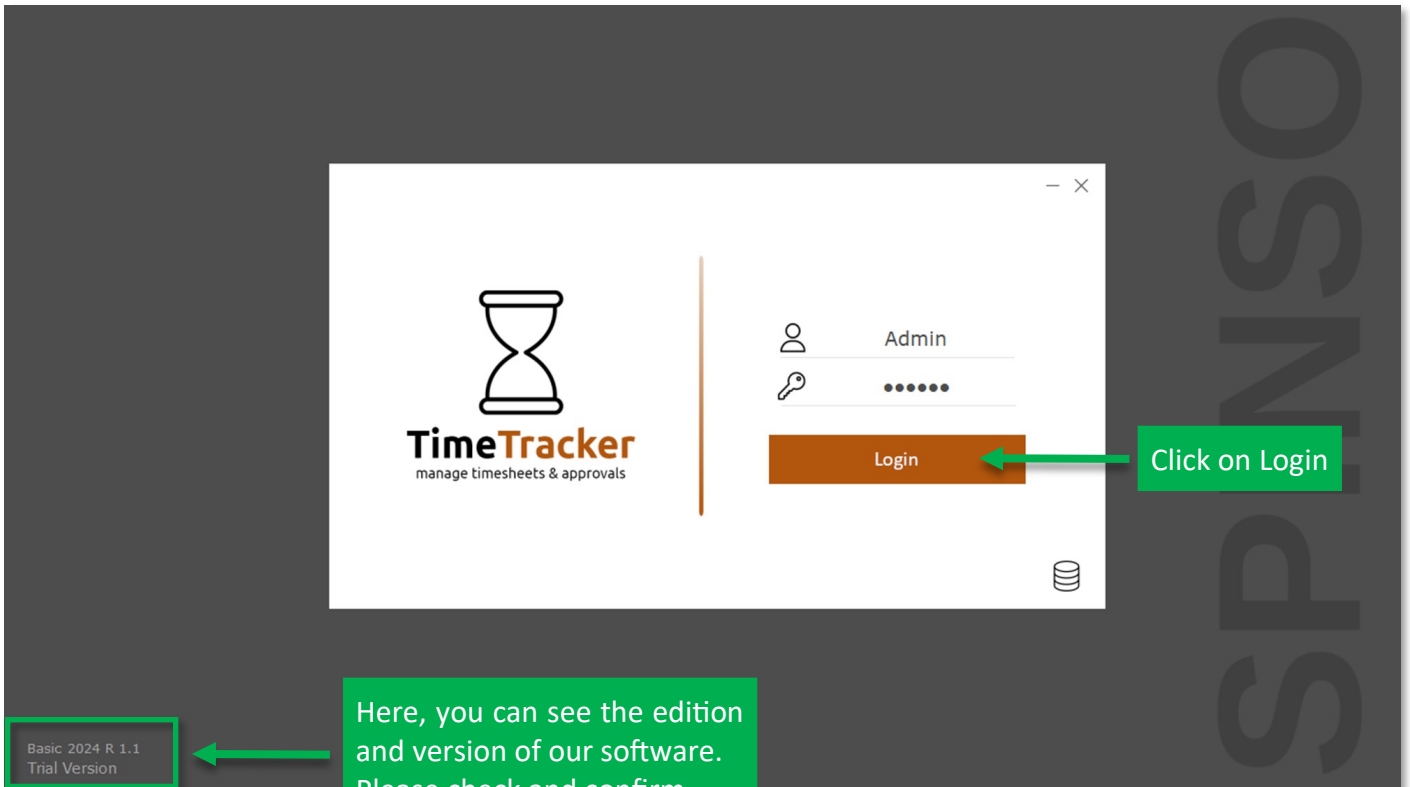
or



You can also launch the application from **Start - Program Files - Spinso - TimeTracker**

Default login details:

- User Name : **admin**
- Password : **spinso**



Click on Login

Here, you can see the edition and version of our software. Please check and confirm.

Basic 2024 R 1.1
Trial Version

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Thank you

We hope the installation was successful. Kindly Call us or WhatsApp **+91.99 201 401 00** for any queries.

We recommend you to see our **Getting Started** Help file Next.

For more info visit: <https://www.spinso.com>