

SPINSO[®]



Standard edition

ComplaintTracker

Manage customer complaints



Installation Guide (Trial Edition)

Step by step guide for download and installation

1

INDEX

Installation Guide

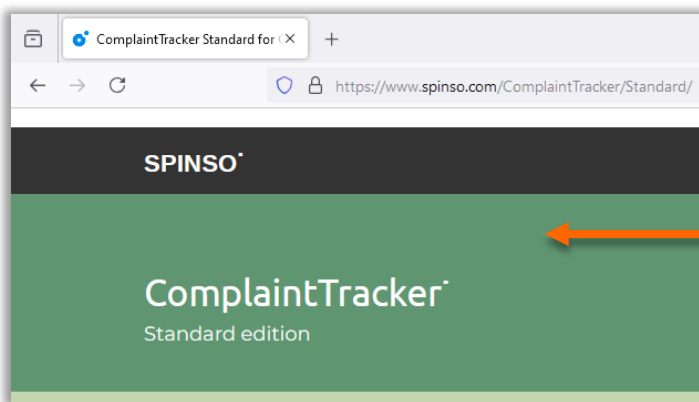
1. Index	_____	Pg 2
2. Download	_____	Pg 3
3. Install	_____	Pg 5
4. Login	_____	Pg 9

2

DOWNLOAD

Prerequisite

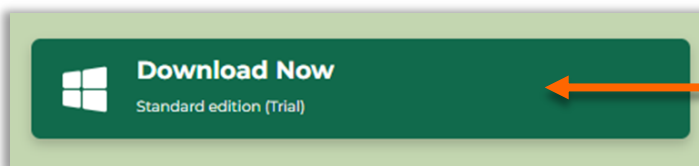
- Operating system Windows 11, 10, 8, 7 or Windows Xp.
- Microsoft Dot Net Framework 2.0 (Free Runtime)



1

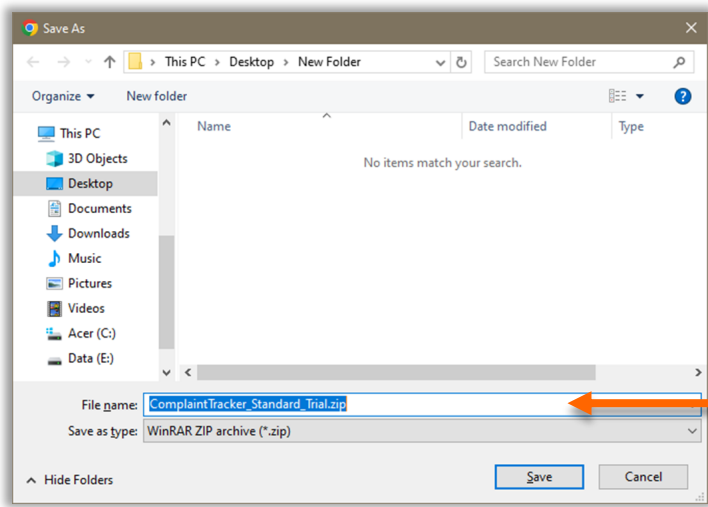
Go to our website:

<https://www.spinso.com/ComplaintTracker/Standard/>

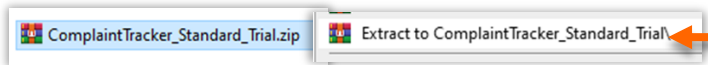


2

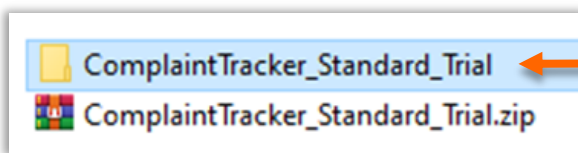
Scroll down to see the download button.
Click on "Download now"



3 Create a New Folder in your PC then **save** the zip file.



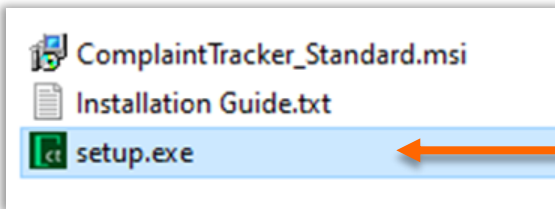
4 Right Click on the Zip file then **Extract**.



5 Open the extracted folder **ComplaintTracker_Standard_Trial**
You will see three files.

3

INSTALL



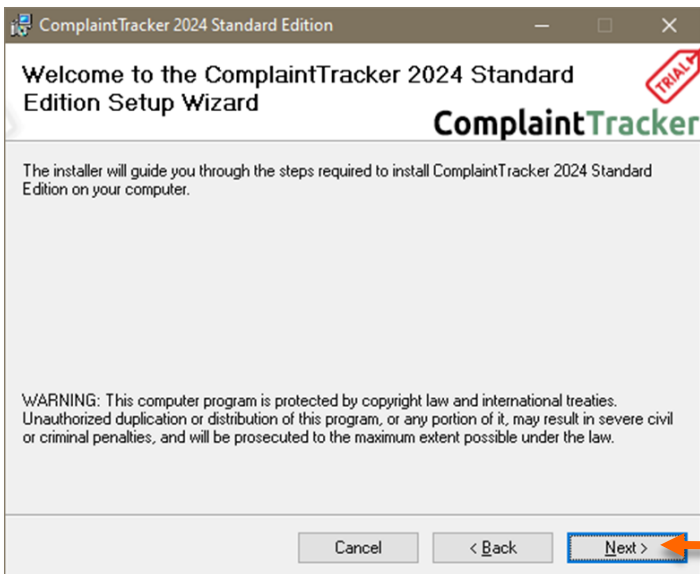
1

Run **Setup.exe** to install



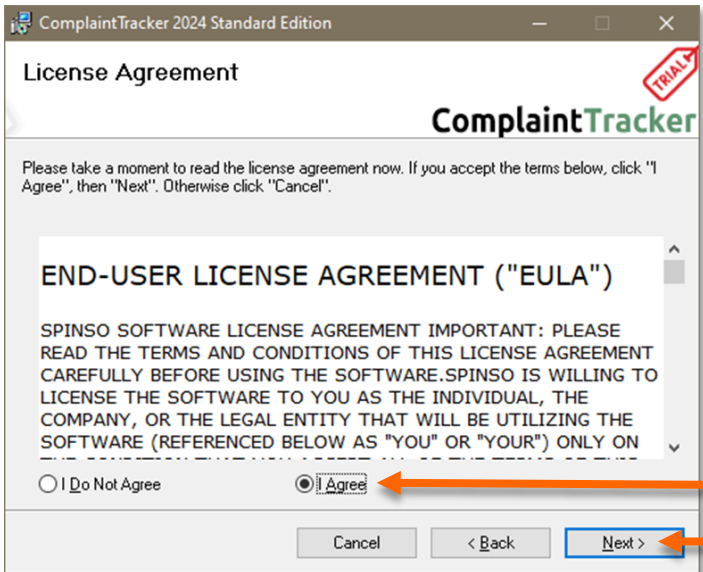
2

Click on **Next**.



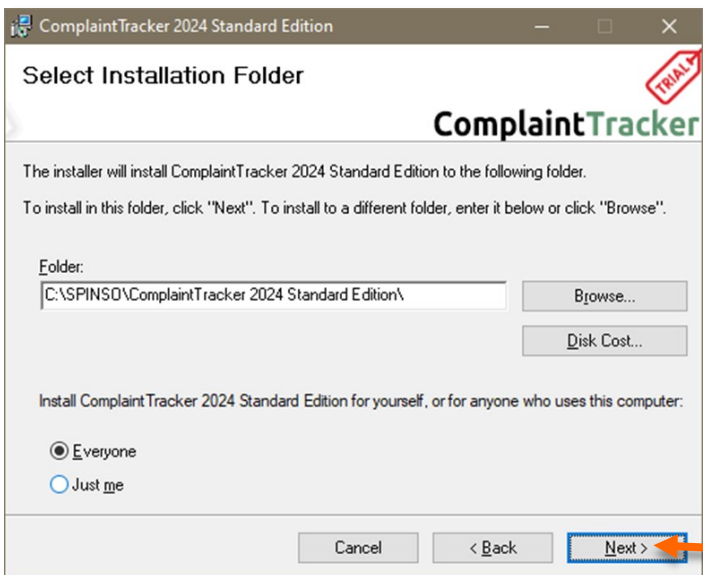
3

Click on **Next**.



4

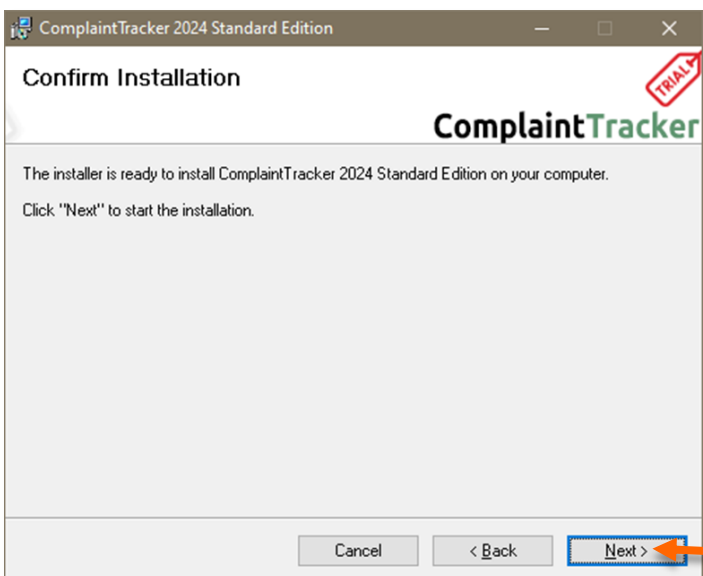
Select **I Agree**
Click on **Next**



5

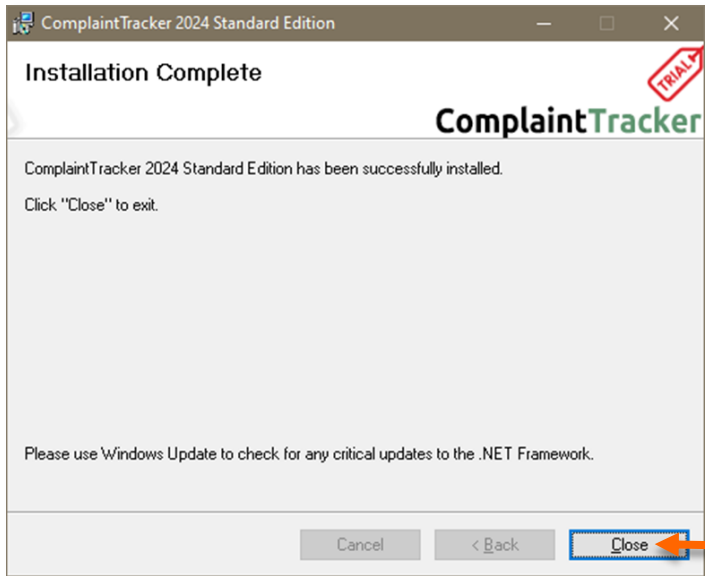
If you wish to change the installation path, Click on **“Browse”** and select the path. We would recommend default path.

Click on **Next**.



6

Click on **Next**.



7

Click on **Close**.

Installation is completed

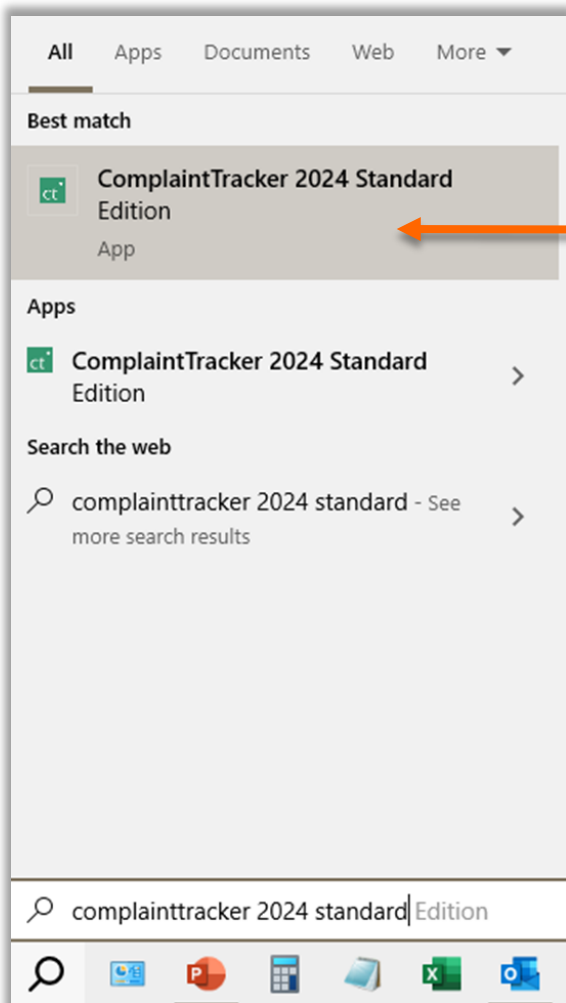
4

LOGIN



Double Click on **ComplaintTracker** icon, on your desktop.

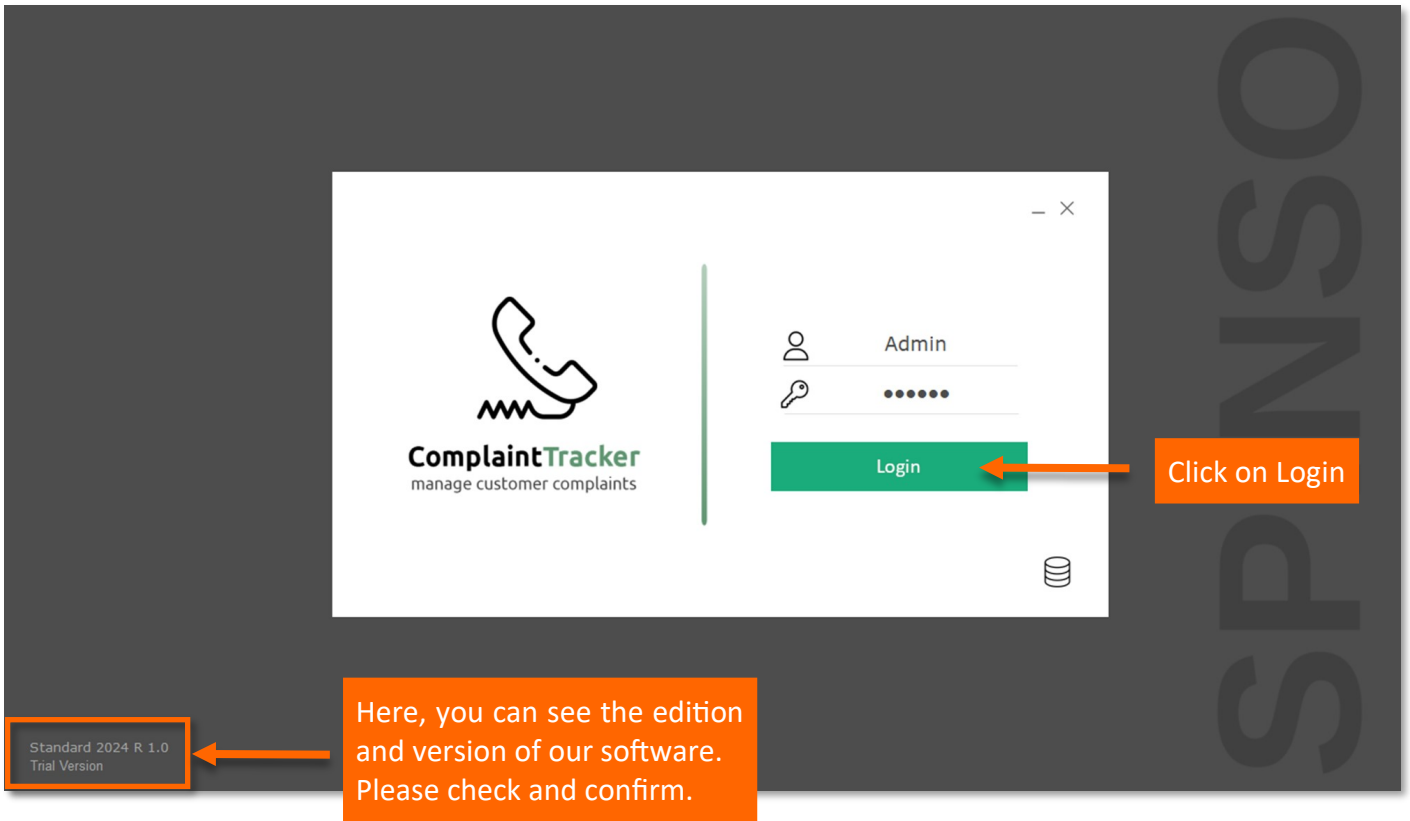
or



You can also launch the application from **Start - Program Files - Spinsio - ComplaintTracker**

Default login details:

- User Name : **admin**
- Password : **spinso**



The screenshot shows the ComplaintTracker login window. On the left, there is a logo of a telephone handset and the text "ComplaintTracker manage customer complaints". On the right, there is a login form with a username field containing "Admin", a password field with masked characters, and a green "Login" button. An orange arrow points from the text "Click on Login" to the "Login" button. In the bottom left corner, a small box contains the text "Standard 2024 R 1.0 Trial Version", with an orange arrow pointing from the text "Here, you can see the edition and version of our software. Please check and confirm." to this box. A large, semi-transparent watermark "SPINSO" is visible on the right side of the screenshot.

SPINSO[®]

Thank you

We hope the installation was successful. Kindly Call us or WhatsApp +91.99 201 401 00 for any queries.

We recommend you to see our [Getting Started](#) Help file Next.

For more info visit: <https://www.spinso.com>