



SPINSO[®]



Basic edition

ComplaintTracker

manage customer complaints



Installation Guide (Trial Edition)

Step by step guide for download and installation

1

INDEX

Installation Guide

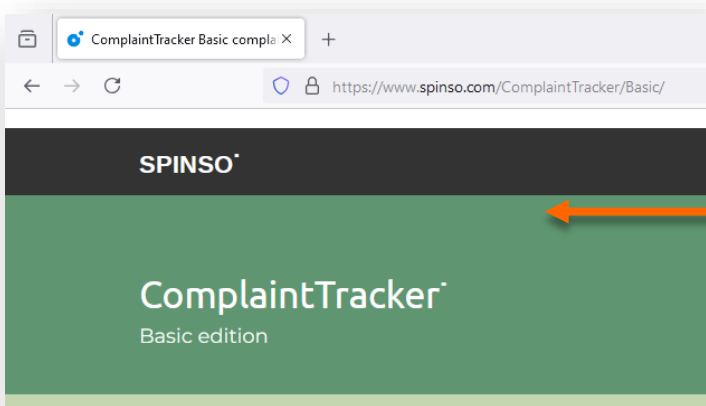
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2

DOWNLOAD

Prerequisite

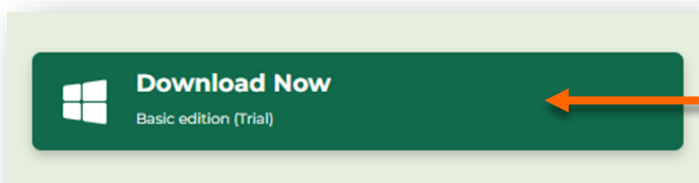
- Operating system Windows 11, 10, 8, 7 or Windows Xp.
- Microsoft Dot Net Framework 2.0 (Free Runtime)



1

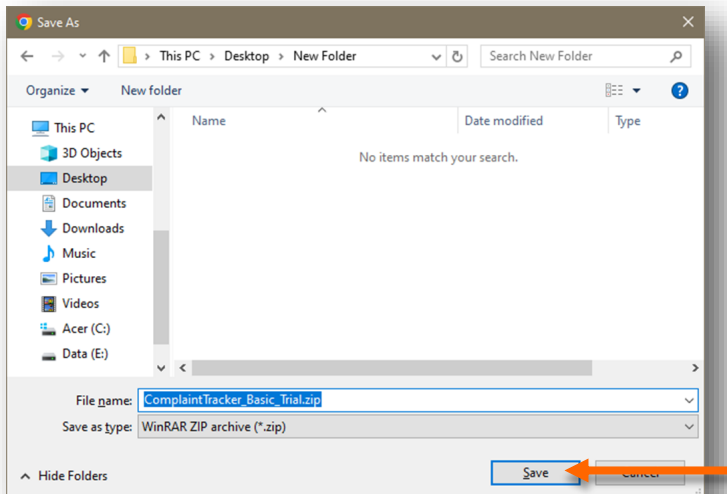
Go to our website:

<https://www.spinso.com/ComplaintTracker/Basic>



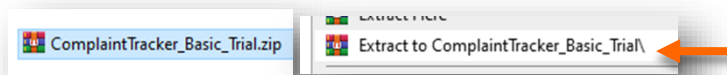
2

Scroll down to see the download button.
Click on **“Download now”**



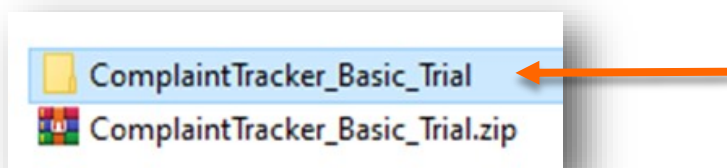
3

Create a New Folder in your PC then **save** the zip file.



4

Right Click on the Zip file then **Extract**.

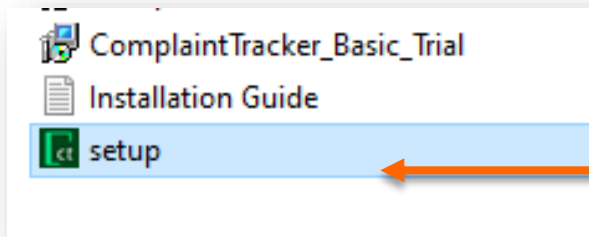


5

Open the extracted folder **ComplaintTracker_Basic_Trial**
You will see three files.

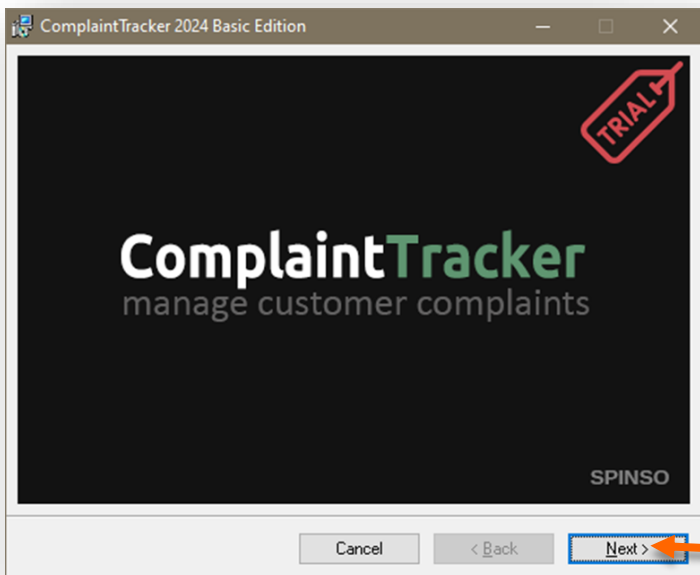
3

INSTALL



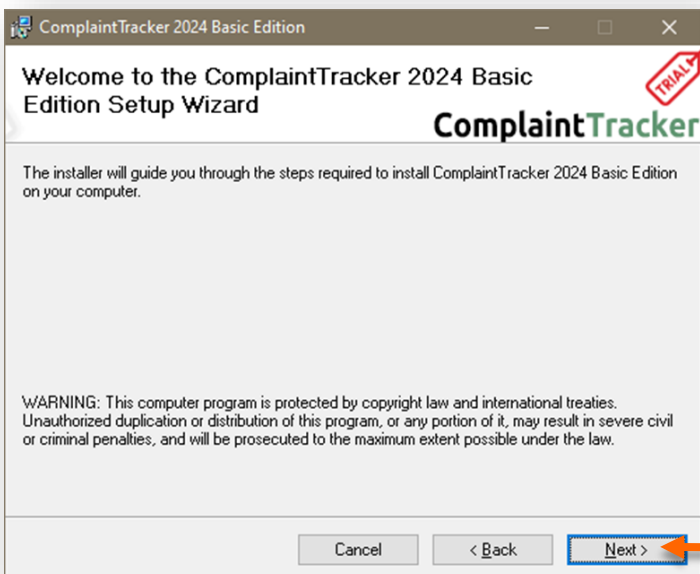
1

Double click on **setup**



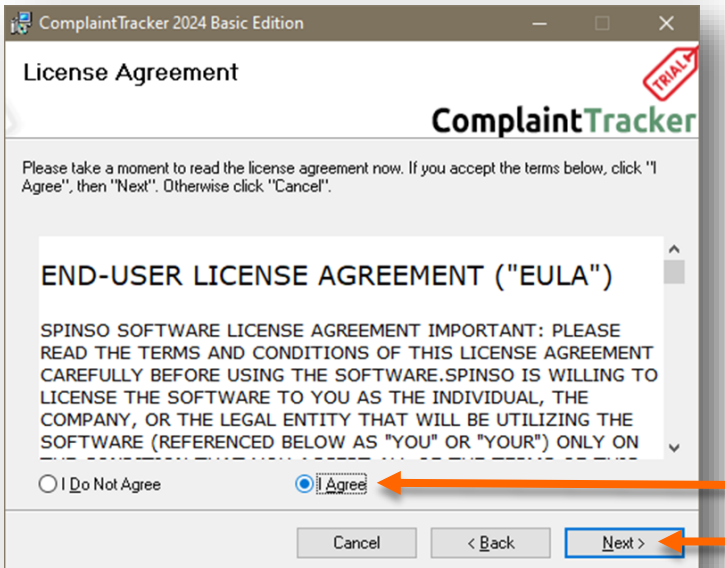
2

Click on **Next**.



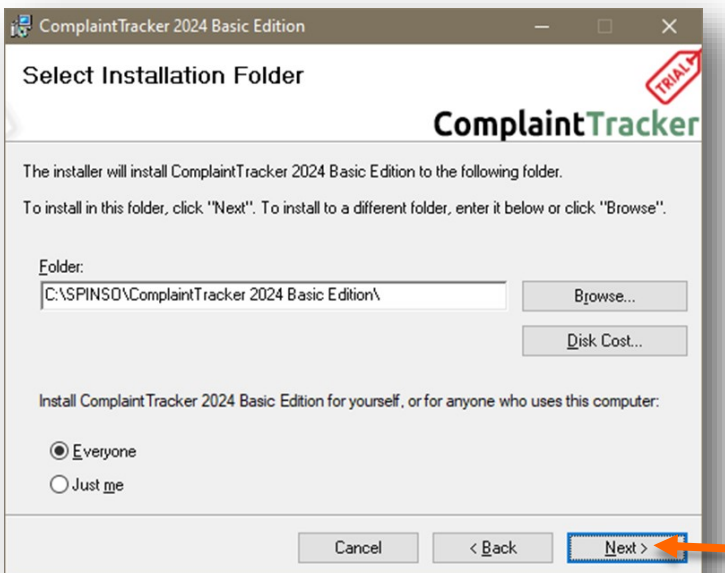
3

Click on **Next**.



4

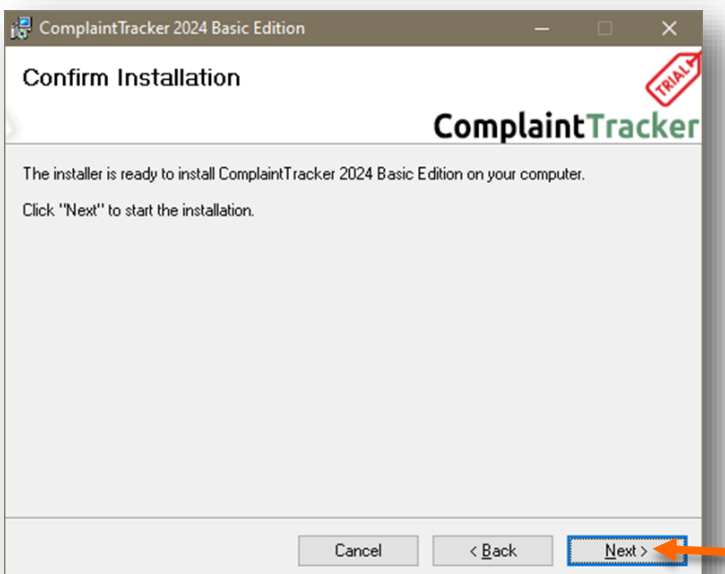
Select **I Agree**
Click on **Next**



5

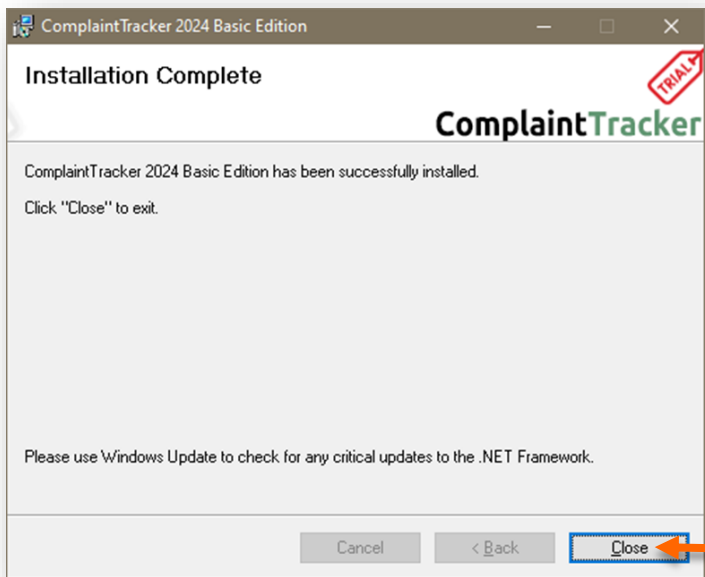
If you wish to change the installation path, Click on **“Browse”** and select the path.
We would recommend default path.

Click on **Next**.



6

Click on **Next**.



7

Click on **Close**.

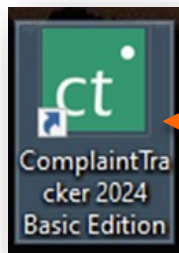


Installation is completed

Next Step: We will proceed with the Login steps

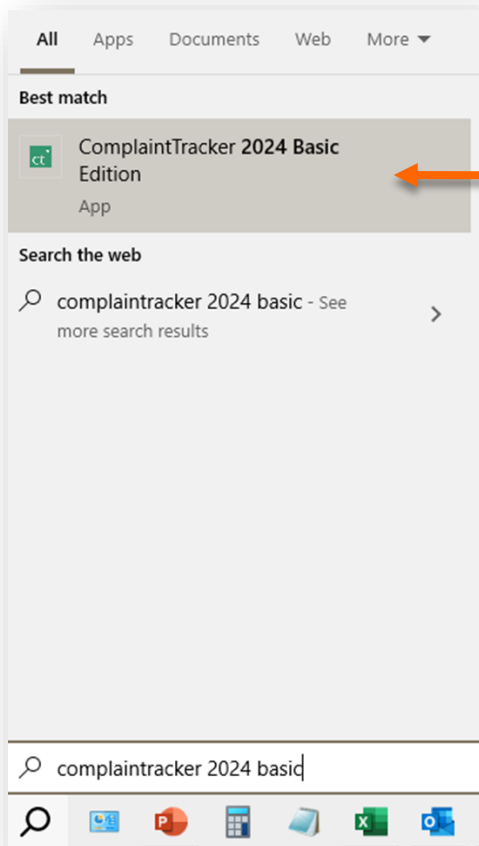
4

LOGIN



Double Click on **ComplaintTracker** icon, on your desktop.

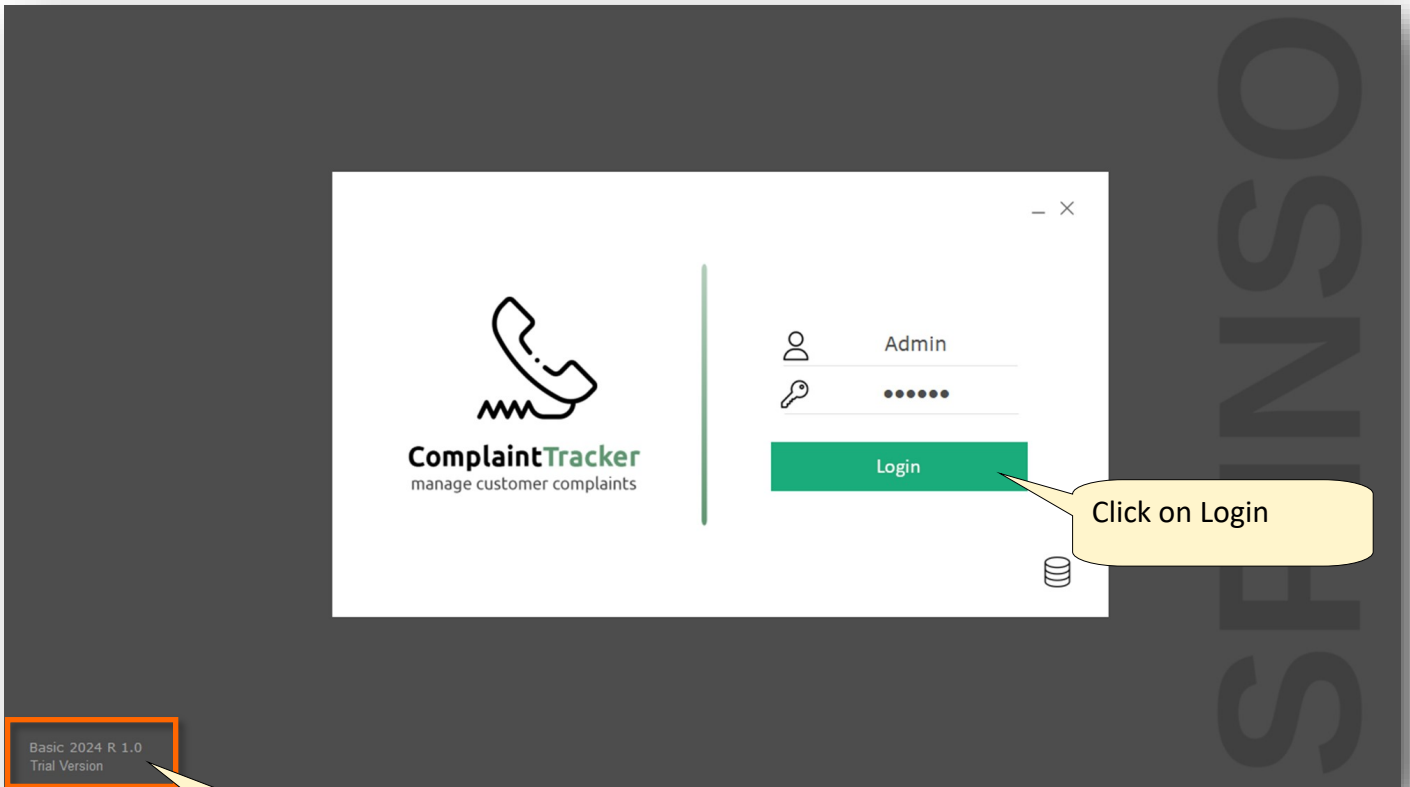
or



You can also launch the application from **Start - Program Files - Spinso - ComplaintTracker**

Default login details:

- User Name : **admin**
- Password : **spinso**



Click on Login

Basic 2024 R 1.0
Trial Version

Edition & version information.

Thank you

For more information

Kindly Call us or WhatsApp +91.99 201 401 00 for any queries.

For more info visit: spinso.com

Next step



Getting Started Guide

how to quickly start using ComplaintTracker Basic

[CT Basic GettingStarted_Trial.pdf](#)

SPINSO

Celebrating

25

years in business

Other software products



SalesTracker

manage leads & follow-ups



ServiceDesk

manage warranties & AMC



TimeTracker

manage timesheet & approvals



QuotationTracker

create professional quotation

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